



Town of Walpole

Commonwealth of Massachusetts

HUMAN RESOURCES

Valorie Donohue

Town Hall
135 School Street
Walpole, MA 02081
Phone (508)-660-7294
Fax (508)-660-7303

RECREATION DIRECTOR

Town of Walpole is seeking a highly qualified individual for Recreation Director. This position is responsible for development, implementation and administration of a wide variety of social, cultural, recreational opportunities for the community. Bachelor's Degree in Recreation, Physical Education or closely related field with 3-5 years paid experience in planning and supervision of group recreational activities. Thorough knowledge of the principles and methods of organizing community recreation programs and activities. General knowledge of appropriation accounting and Massachusetts Municipal Finance Law. Certification from National Recreation & Park Association and certification from Massachusetts Recreation & Park Association preferred. American Red Cross First Aid & American Red Cross CPR certifications required. Full job description via web site www.walpole-ma.gov. Salary negotiable DOQ. Send cover letter with resume and employment application to Town of Walpole, HR, 135 School Street, Walpole, MA 02081. Apply by June 27, 2014. AA/EOE